

Freedom of Information (FOIA)

FOIA is the Illinois Freedom of Information Act. Under Illinois Freedom of Information ACT (5 ILCS 140), records in possession of public agencies may be accessed by the public upon written request. Pursuant to 5 ILCS 140, Section 2(c), a public record is any records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, cards, tapes., recordings, electronic data processing records, recorded information and all other documentary materials, regardless of physical form or characteristics, having prepared, or having been or being used, received, possessed, or under the control of any public body. Records that are not subject to release via the FOIA process include confidential and trade secret information.

How to File a FOIA Request with Beardstown CUSD #15

All requests to inspect and/or obtain a copy of District records must be made in writing. FOIA requests can be made to the following FOIA Officer for Beardstown CUSD #15

Mr. Brent O'Daniell
500 East 15th Street
Beardstown, IL 62618
Email: odaniellb@beardstown.com
Phone: 217-323-3099
FAX: 217-323-4307

Copying Fees

If the requested records are 50 pages, or less, in length, the pages will be copied and mailed to the requester. If the records exceed 50 pages, each additional copy will cost 15 cents per page.